



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

SPECIAL BOARD MEETING

Minutes

Meeting Location:

Teleconference Call

Dial-in #: 978-990-5321

Access Code: 117188

Meeting Date:

Monday, April 6, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present

Director Diana Morris - Present

Director Sarah Wargo - Present

Director Maxine Israel - Present

Director Robert Lynk - Present

Calvin Louie, General Manager - Present

Elizabeth Lemus, Board Secretary - Present

Cindy Byerrum, Financial Consultant - Absent

Steve Anderson, Best Best & Krieger Law Firm - Present

Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:
2. Warrants – None
3. Awards of Contracts – None

NEW BUSINESS

1. Discussion/Action: **COVID-19 Event Discussion and Approval**

The Board to discuss the following:

- a. Adoption of an Emergency Declaration
 - **Resolution No. 04-2020:** Resolution of the Board of Directors of the Cabazon Water District Proclaiming a Local Emergency.
 - Legal advised that this was a resolution the County was requesting agencies adopt in preparation of potential FEMA aid down the road. This was anticipated to be the first of several pieces of "red tape" should the District qualify and apply for FEMA funding later on.

Motion to approve RESOLUTION 04-2020: Resolution of the Board of Directors of the Cabazon Water District Proclaiming a Local Emergency made by Director Israel and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk – Aye

- b. Adoption of an Emergency Declaration
 - **Resolution No. 03-2020:** Resolution of the Cabazon Water District Adopting the Federal Emergency and Federal Grant Procurement Procedures.
 - Legal advised that this was a resolution to further prepare for potential FEMA funding.

Motion to approve RESOLUTION 03-2020: Resolution of the Cabazon Water District Adopting the Federal Emergency and Federal Grant Procurement Procedures made by Director Sanderson and 2nd by Director Israel.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk – Aye

- c. Approval of COVID-19 event plans:
- Closure of lobby and transaction window to the public with the intent of complying with current State and County orders of "Safer at Home."
 - Currently, the lobby has been closed to the public per State and local health guidelines and recommendations. Payments are accepted online, via mail, and dropbox.
 - Other proposed COVID-19 event plans to be reviewed and approved by the Board.
 - It was the general consensus ("head nod") of the Board that all Interest & Penalty Charges, in addition to Yellow and Red Tag (shutoff notifications) be temporarily suspended for all District customers for the time being. A formal motion or agreement on this is expected to be made during the April 21, 2020 Regular Board Meeting.

OLD BUSINESS

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday, April 21, 2020, 5:00 pm
- b. Regular Board Meeting – Tuesday, April 21, 2020, 6:00 pm (Teleconference only)
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – (Canceled)

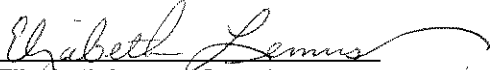
ADJOURNMENT

Motion to adjourn at 18:44 hr. made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

Meeting adjourned at 18:44 hr. on Monday, April 6, 2020


Robert Lynk, Board Chair
Board of Directors
Cabazon Water District


Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.